

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 3rd January 2012
at The Chapel Room, South End- 7.30pm.

PRESENT: Mr Bunton (Chairman), Mr Clarke, Mr Webb, Mr Hallett, Mr Robinson, Mrs Pidgeon, Mr Pidgeon,
Mrs Mead-Bladford, Mrs Cooper
Members of Public 0

01. APOLOGIES FOR ABSENCE

Mr Sappol. Mr Goater, District Cllr Cathcart

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

None were made.

03. OPEN FORUM

There were no points raised.

04. PLANNING APPLICATIONS

Mr Howard –Brook Orchard Farm, Brook Road –Erection to workshop/storage building (S/2450/11) *-No objection*

-Recommend approval with the proviso that the height does not exceed that of the existing buildings.

Mrs S Sharp -66 North End –Single storey rear extension (S/2357/11) *-No objection*

05. OTHER

THE ROUSES –Mr Hallett advised that approval of the planning application was now shown on the District Council website. Once the approval had been received in writing, the agreement would be signed and work could then start on clearing the area.

WINDMILL CLOSE –Mrs Mead-Blandford reported that the lights on The Causeway were on all the time. Mr Hallett advised that the lanterns should have been fitted before Christmas so these lamps might be temporary.

FIELD ON THE CAUSEWAY –Concern had been expressed by parishioners over cars parking on The Causeway by the dog training field entrance. Councillors had discussed the activities on the site at a previous meeting where Mr Cathcart had said that the proprietors should have applied for planning permission. It was not known whether Mr Cathcart had progressed the issue with the District Council. It was agreed that this would be discussed as an agenda item at the planning meeting on the 11th January 2012.

WINDMILL CLOSE MEETING –The Clerk had forwarded details of a meeting, arranged by the Housing Association Neighbourhood Manager, to be held on the 5th January 2012. This was to discuss the service charges to residents for the grounds maintenance contract, which was deemed to be unacceptable by residents. Councillors were invited to attend.

The meeting closed at 8.00pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Wednesday 11th January 2012
at The Chapel Room, South End- 7.35pm.

PRESENT: Mr Hallett (Chairman), Mr Clarke, Mr Robinson, Mrs Vigus, Mr Goater, Mrs Cooper, Mrs Pidgeon, Mrs Mead-Blandford, Mr Saggars
 County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public 6

In the absence of Mr Bunton, Mr Hallett chaired the meeting,

01. APOLOGIES FOR ABSENCE

Mr Bunton, Mr Webb, Mr Sappol, Mr Pidgeon

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr Robinson declared an interest under Item 07.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meeting held on Tuesday 6th December 2011 and Tuesday 3rd January 2012 were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION PATH –There was no further news from the landowner. Mr Clarke queried why there was a delay. Mr Hallett advised that the landowner was going to liaise with the footpaths officer. A discussion took place on whether a footpath, which would run across the field at the back of the wireless station, was included in the planning consent. The District Councillors agreed to investigate.

*-Mr
Cathcart
&
McCraith*

THE CEDARS – Mr Cathcart advised that the District Council planning committee had unanimously turned down the latest planning application. The reasons given for refusal were much wider than the recommendation by officers.

WINDMILL CLOSE –It was still not clear whether the current lighting was temporary or not. Mr. Robinson advised that there was a problem with the overhead power supply by the cemetery which meant that the lamp could not be worked on without isolating the power supply.

Mr Hallett and Mr Robinson had attended a meeting with the Housing Association and residents who had complaints over the charges for maintaining the grounds. The contractor had agreed to review the job.

05. OPEN FORUM

There were no points raised.

06. PLANNING APPLICATIONS

Miss M Day -12 Walnut Tree Close –Single storey extension (S/2448/11)

-Deferred to next Planning meeting 24th January 2012 to give Councillors the opportunity to look at the site.

Mr Goldsmith -3 South End –Tree Work

*-No
objection*

RESULTS OF PLANNING APPLICATIONS

Mr & Mrs Paxman –Fen Bridge Farm, Fen Road –Replacement dwelling (S/1562/11)	Permission Granted
Mrs R McCraith -104 North End –Change of use to garden land (S/2204/11)	Permission Granted
Bassingbourn PC –Land at Clear Farm –Change of use to recreational (S/0439/10/F)	Permission Granted
Dr T Storey –The Mill House, Mill Lane –Retrospection erection of trellis and pergola (S/2290/11)	Permission Granted

APPEAL DECISION 2 POPLAR FARM CLOSE application S/0688/11

The development proposed 16no photovoltaic solar panels on south facing roof of the existing garage. Appeal Dismissed.

07. DOG TRAINING FIELD ON THE CAUSEWAY

Concerns had been raised at a previous meeting over the extent to which the field was being used which was noted to be more extensively than in the past. It was suggested that the operators should apply for planning permission. Mr Cathcart confirmed that he had discussed this with District Council officers who were of the view that consent was needed. Mrs Cooper advised that she had spoken to representatives of the site who confirmed that the business operated Monday to Saturday. Mrs Cooper had also raised concerns over the parking of vehicles on the grass verge outside the field and she was told that this was because the cars were getting stuck in the mud at the entrance. There were also questions raised about the rubbish collected on the site.

The meeting was closed for ten minutes for public discussion.

Councillors were advised that the containers on the site were used for different purposes relating to the dog care. Car parking outside the site was only happening when the ground was too wet and this was never at the peak school pick up times when the road was at its busiest. It was confirmed that nobody stayed on the site overnight. Mrs Mead-Blandford expressed concern over cars parking across the pavement which had caused a problem for a local man and his guide dog. There was also another occasion when a parent had been intimidated by a dog tied up outside next to a car. Another concern over barking was raised by a parishioner.

The District Councillors agreed that matters would be resolved through a planning application. The parking problem might result in a requirement for the site owner to provide parking on site. It was confirmed by a representative of the operative that the planning application process had commenced and the concerns raised at this meeting, by Councillors and parishioners, would be relayed back.

08. OTHER

There were no other matters raised.

The meeting closed at 8.10pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 7th February 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mr Bunton (Chairman), Mr Clarke, Mr Robinson, Mrs Vigus, Mrs Mead-Blandford, Mr Hallett, Mr Geraghty
 County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public 6

01. APOLOGIES FOR ABSENCE

Mr Goater, Mrs Pidgeon, Mr Pidgeon, Mr Sappol, Mr Saggars, Mrs Cooper

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr Robinson declared a prejudicial interest under Item 06 Planning Applications (46 The Causeway) and Mr Bunton declared a personal interest under Item 06 Planning Applications (17 High Street).

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meeting held on Tuesday 24th January 2012 were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION PATH –There was no further update.

THE CEDARS – The Chairman advised that the application had been to the District Council planning committee again and it was refused for a second time. Mr Cathcart stated that a technical issue regarding the notification of the planning decision was the reason for this. The refusal notice would be issued this week. Mr McCraith added that he had urged the developer to work with the Parish Council to find a solution as most parishioners were happy for some development on the site.

WINDMILL CLOSE –It was believed that the lanterns had now been changed.

DOG TRAINING –A letter had been received from a Tower Close resident expressing concern over the parking outside the site on The Causeway and on the corner of Elbourn Way. The resident suggested that the owner of the site be made aware of the hazards for people walking by. The dog barking was also a nuisance for neighbours. Mr Cathcart advised that the District Council Enforcement Officer, who was aware of these concerns, had written to the site owner asking for a planning application. If this was not forthcoming enforcement action would be taken. The Clerk was asked to acknowledge the letter from the resident advising that the views expressed would be taken into account when responding to the planning application. The resident would also be advised of the action of the Enforcement Officer.

-Clerk

SECTION 106 AGREEMENT BUTTERFIELD WAY –A copy of the agreement had been forwarded to the Chairman. The District Council Section 106 Implementation officer had confirmed that £17,500 would be due to the Parish Council, to be used for recreational purposes, once a proportion of the houses were occupied. It was stated that there were a number of recreational projects planned so there would be no difficulty in finding a use for the money.

05. OPEN FORUM

The meeting was closed between 7.40pm and 7.42pm for public discussion.

PLANNING APPLICATION 46 THE CAUSEWAY –Support was shown by a neighbour of Mr Robinson for the outline planning application.

06. PLANNING APPLICATIONS

Mr M Smith –Lodge Cottage, 72 Brook Road –Replacement Dwelling
 (S/2563/11)

*-No
objection*

Mr D Chamberlain -17 High Street –Rebuild gable and part roof and structural alterations – including foundations, ridge beam and structural ties
 (S/2531/11)

*-No
objection*

Mr P Robinson -46 The Causeway –Demolition of existing property and erection of three four bedroom houses
(S/0026/12/OL)

Mr Robinson advised that he had taken into account the reasons for refusal on his last planning application. He then left the meeting.

After discussion a vote was taken with five Councillors in favour of recommending approval with one Councillor against. *-No objection*

Mr Robinson rejoined the meeting.

RESULTS OF PLANNING APPLICATIONS

No Planning Decision notices had been received from the District Council.

07. OTHER

LITLINGTON WIND FARM –Mr Cathcart advised that a planning application would be likely in the near future.

ELBOURN WAY TREES –Mrs Mead-Blandford raised concern over tree on the boundary of footpath 6 which had been cut back without permission. They were close to number 58 The Limes. Mr Hallett advised that this would be referred to the recreation ground committee for discussion.

ADDITIONAL PLANNING MEETING –The Clerk advised that an amended application had been received for Mr Chapman, 37 High Street, and comments were required by the District Council planners before the next scheduled planning meeting. An additional meeting would therefore need to be arranged.

The meeting closed at 8.15pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 21st February 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mr Bunton (Chairman), Mr Clarke, Mr Robinson, Mrs Vigus, Mrs Mead-Blandford, Mr Hallett,
 Mr Sappol, Mrs Cooper, Mr Webb, Mr Saggers
 District Cllr Cathcart
 Members of Public 2

01. APOLOGIES FOR ABSENCE

Mr Geraghty, Mrs Pidgeon, Mr Pidgeon

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr Bunton declared a prejudicial interest under Item 04 Planning Applications (35 Walnut Tree Close) and Mr Sappol declared a personal interest under Item 04 Planning Applications (37 High Street)

03. OPEN FORUM

There were no points raised.

04. AMENDED PLANNING APPLICATION

Mr D Chapman -37 High Street –Change to layout, floor plans and elevations
 (S/1708/10)

Comments had been received from neighbours recommending refusal of the application as there was very little change from the previous applications. Mr Cathcart advised that he had put in a holding request to the District Council for the application to go to committee. A discussion took place on the planning committee and whether they were aware of the High Street. Mr Cathcart advised that it could be suggested that the planning committee make a site meeting.

It was then agreed by all Councillors that the application be recommended refusal.

-The Parish Council object to the amended application for the same reasons as advised in previous applications. The proposal will neither preserve or enhance the character and appearance of the conservation area.

The following comments made by parishioners are also supported:-

- *Concern on pedestrian safety (SCDC policy objective DCP 2007 TR/g and TR/h)*
- *Garage makes a positive contribution to Conservation area (SCDC policy DCP 2007 CH/5)*
- *Proposal does not comply with SCDC policies (SCDC policy DCP 2007 CH/4)*

-Refusal

The Parish Council suggest that a site meeting for the planning committee is arranged so that the members can see the proposed impact for themselves.

PLANNING APPLICATIONS

Mr C Murphy –Tower Museum, Bassingbourn Barracks –Erection of war time nissen hut
 (S/2605/11)

*-No
objection*

Mr & Mrs Bunton -35 Walnut Tree Close –Erection of two storey extension to side of property in place of existing detached garage. Single storey extension to front and single storey extension to rear in place of conservatory
 (S/0138/12/FL)

*-No
objection*

Mr Hallett chaired the meeting while this application was discussed. Mr Bunton explained the proposed layout of the extension to Councillors and left the meeting while it was discussed. A vote was taken with all Councillors in favour of recommending approval.

Mr Bunton rejoined the meeting.

Mrs K Roach -28 Fen Road –Single storey extension to replace conservatory and a single storey flat roof side extension

*-No
objection*

(S/0221/12/FL)

Mr Baker -9 Brook Road –Tree Work

The application showed the applicant’s address as 9 Brook Road and the tree location as 9 High Street. The Clerk was asked to send the application back for clarification. She was also asked to find out the process that tree work applications went through. *-Clerk*

Mrs Mead-Blandford suggested that someone looked at the trees and the site before the meeting to assess the work required. Mr Hallett advised that at the present time details of tree works were not recorded on the District Council website. The first Councillors were aware of an application was when the application appeared on the agenda. The Clerk agreed to notify the Chairman and Mr Hallett when she received a tree work application giving an outline of the work requested. *-Clerk*

05. BUTTERFIELD DRIVE –AGREEMENT OF SIGNATORIES FOR SECTION 106 INDEMNITY FORM

The Clerk advised that the District Council would ask for two signatories for the indemnity form when the financial sum for the Parish Council was to be released. It was agreed that the signatories would be the Parish Council Chairman, Mr Hallett, and Vice-Chairman Mr Webb.

06. OTHER

DOG TRAINING SITE –Mrs Mead-Blandford asked if there was an update on the planning application. Mr Cathcart confirmed that he had not received any further information.

PEAR TREE PUBLIC HOUSE –Mrs-Mead Blandford then expressed concern over the engraving on the windows of the Pear Tree and some of the memorabilia from the village which was inside. The Chairman advised that he had been told that the engraving had been carried out by a previous owner. It was not historic. Mr Hallett had also contacted the agent and informed them of the parish interest in the windows. The agent confirmed that the owners would be told. Mr Cathcart reminded the meeting that he had made representations to the District Council regarding keeping the building as a Public House, at the time the building went up for sale. The Clerk confirmed that she had also written to the District Council about this.

WINDMILL CLOSE –Mr Clarke advised that the path outside the cemetery still needed attention. County Cllr Mrs Oliver had agreed to follow this up with Highways and she would be asked for an update at the next Finance and General Purposes committee meeting.

BUTTERFIELD DRIVE –Mr Clarke asked if the Parish Council had been involved in recommending a name for the new development. The Chairman confirmed that two names had been put forward to the District Council with Butterfield Drive one of them. Mr Clarke asked the Clerk for a copy of the meeting minutes where the suggestion had taken place. *-Clerk*

The meeting closed at 8.25pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 6th March 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mr Bunton (Chairman), Mr Clarke, Mr Robinson, , Mrs Mead-Blandford, Mr Hallett, Mr Sappol,
 Mr Goater, Mrs Cooper, Mr Pidgeon, Mrs Pidgeon, Mr Webb
 District Cllr Cathcart, District Cllr McCraith
 Members of Public 0

01. APOLOGIES FOR ABSENCE

Mr Saggars, County Cllr Mrs Oliver

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meetings held on Tuesday 7th February and Tuesday 21st February 2012 were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION PATH –There was no further update.

THE CEDARS – Mr Sexton, District Council Planning Officer, had suggested a meeting at the District Council offices with members of the District Council, Parish Council and the developers to discuss an acceptable scheme. Mr McCraith advised that the developers had been urged to work with all parties. The Chairman suggested that residents should also be at the meeting. Mr Webb volunteered to represent both the residents and the Parish Council as both viewpoints were similar. Mr Hallett and Mr Clarke also volunteered to attend the meeting on the 22nd March. Mr Cathcart suggested that attendees try and get notes of the meeting for clarity. The Clerk to advise Mr Sexton of the attendees and confirm the date and time of the meeting.

-Clerk

WINDMILL CLOSE –Mr Clarke reported that three of the lights were on during the day. He agreed to report the problem.

*-Mr
Clarke*

DOG TRAINING –A further letter had been received expressing concern over the parking on The Causeway and other issues already raised. Mr Cathcart confirmed that the District Council had now received a planning application which would be out with the Parish Council soon.

BUTTERFIELD WAY –As requested at the last planning meeting, the Clerk confirmed that the Parish Council had been consulted on a suggestion for a name at the meeting on the 12th January 2011. Butterfield Way had been one of the suggestions made.

LITLINGTON WIND FARM –Mr Cathcart reported that the application had been submitted to the District Council planners. The consultation would be taking place in the near future.

05. OPEN FORUM

There were no members of the public present.

06. PLANNING APPLICATIONS

Mr Baker -9 Brook Road –Tree Work

*-No
objection*

RESULTS OF PLANNING APPLICATIONS

Mr M Smith –Lodge Cottage, 72 Brook Road –Replacement Dwelling Permission Granted
(S/2563/11)

Mr Cathcart expressed concern over the granting of the permission as he felt that a lot of buildings in the village such as this one were disappearing. Mrs Mead-Blandford asked about the listing process and whether this was an option. Mr Cathcart advised that it was not an option in this case as the permission had already been given. To become listed the building had to be fairly complete but a request could be made for a building to be spot listed.

Mr S Sagers –Guilden Gate, North End –Change of use to campsite Permission Granted
(S/1842/11)

Miss M Day -12 Walnut Tree Close –Single storey extension Permission Granted
(S/2448/11)

Mrs S Sharp -66 North End –Single storey extension Permission Granted
(S/2357/11)

Mr R Mitchell -112 Old North Road –Erection of new detached garage Permission Refused
(S/2168/11)

Braxted Homes –The Cedars & Orchard, South End –Erection of 13 Dwellings
(S/1927/09/F) Permission Refused

07. OTHER

37 HIGH STREET –Mr Cathcart advised that the planning application would be going before the District Council planning committee in April 2012.

The meeting closed at 7.50pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 20th March 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mr Bunton (Chairman), Mr Clarke, Mr Robinson, Mrs Mead-Blandford, Mr Hallett, Mr Sappol, Mr Goater, Mrs Cooper, Mr Pidgeon, Mrs Pidgeon, Mr Webb, Mr Geraghty, Mr Saggars
 County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public 1

In the absence of Mr Bunton for Item 1 -4, Mr Webb chaired the meeting.

01. APOLOGIES FOR ABSENCE

All Councillors were in attendance.

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr Bunton declared a personal interest under Item 06 planning application for 41 Brook Road.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meetings held on Tuesday 6th March 2012 were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION PATH –There had been no further update received. Mr Hallett advised that there were currently other issues relating to village footpaths raised with this landowner. Mr Cathcart advised that a path was not part of the planning consent for the Wireless Station but was listed as highly desirable. The consent did require a green travel plan which the path would be part of. Mr Saggars stated that he recalled a discussion, during the planning consultation for the site, on the footpath also a cycle path to join the two. Mr Cathcart suggested that a new planning application should be submitted for things that require consent and this should include a footpath. He agreed to speak to the planning officer, Paul Sexton.

*-Mr
Cathcart*

THE CEDARS –Mr Hallett, Mr Webb and Mr Clarke were going to attend a meeting at the District Council offices on the 22nd March 2012 to discuss the way forward with the planners and developers.

WINDMILL CLOSE –Mr Clarke confirmed that he had reported the fault with the street lights.

LITLINGTON WIND FARM –The Clerk confirmed that she had not yet received the application.

05. OPEN FORUM

There were no items raised.

06. PLANNING APPLICATIONS

Mrs M Smith -41 Brook Road –Extension to Salon to provide disabled access and a single storey extension to front of house
 (S/0426/12/FL)

*-No
objection*

Mr C Norris -2 Turnpike Nurseries, Old North Road –Amended application for information only –Change of hipped roof to lean to roof and omission of side lobby
 (S/2512/11)

RESULTS OF PLANNING APPLICATIONS

There had been no notifications received.

07. OTHER

There were no other points raised.

The meeting closed at 7.55pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 3rd April 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mr Hallett (Chairman), Mr Clarke, Mrs Mead-Blandford, Mrs Cooper, Mr Webb
 County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public 4

In the absence of Mr Bunton Mr Hallett chaired the meeting.

1. APOLOGIES FOR ABSENCE

Mr Bunton, Mr Saggars, Mrs Vigus, Mr Robinson, Mr Goater, Mrs Pidgeon, Mr Pidgeon

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no interests declared.

3. MINUTES OF THE LAST MEETING

Minutes of the Planning Meeting held on Tuesday 20th March 2012 were agreed a true record and signed by the Chairman.

4. MATTERS ARISING

4.1 Wireless Station

Mr Cathcart confirmed that he had tried to get a commitment regarding the path from Mr Sexton, District Council Planning Officer, who shared the recollection of discussions about the path at the time of the application. Mr Sexton had been asked to point out to the landowner the strong local support for a path and remind him of the green travel plan. Mr McCraith also confirmed that he had spoken to Mr Sexton about this.

4.2 The Cedars

The Chairman, Mr Clarke and Mr Webb had met with Mr Sexton and the developers to discuss the plans. Mr Cathcart and Mr McCraith were also at the meeting. In this meeting it was noted that the developer had reduced the scale of the proposed development but the Chairman had advised the meeting that the reduction was not sufficient to satisfy the Parish Council or to comply with the Local Development Framework. The outcome of the meeting was that the developer would liaise with Mr Sexton and come up with a smaller development consisting of fewer houses but of a larger size. Mr Webb added that keeping the existing house with a large garden was discussed but would not be a viable option. Mr McCraith stated that he felt reasonably optimistic over the site.

5. OPEN FORUM

There were no items raised.

6. PLANNING APPLICATIONS

6.1 (S/0583/12/FL)

Mr P Saggars -90 North End –Extension and alterations

*-No
objection*

6.2 (S/2114/11)

Mr V Nickson -3 Poplar Farm Close –Installation of 16 Solar Photovoltaic panels

*-No
objection*

6.3 Tree Work

Mr D Robertson -Rivendale House, South End

*-No
objection*

-Asked to carry out the work at the appropriate time of year(when birds are not nesting)

RESULTS OF PLANNING APPLICATIONS6.4 (S/2065/11)

Mr C Murphy –Tower Museum, Bassingbourn Barracks -Nissen Hut Permission Granted

6.5 (S/0026/12/OL)

Mr P Robinson -46 The Causeway –Demolition of property and erection of three four bedroom houses Permission Refused

6.6 (S/2531/11)

Mr D Chamberlain -17 High Street –Rebuild gable and part roof and structural alterations Permission Granted

6.7 (S/0221/12/FL)

Mrs K Roach -28 Fen Road –Extensions Permission Granted

6.8 (S/0138/12/FL)

Mr & Mrs Bunton -35 Walnut Tree Close –Erection of two storey & single storey extensions to front and rear Permission Granted

7. OTHER7.1 37 High Street (S/1708/10)

The District Council had advised that the planning application would be considered by the planning committee, at the District Council Planning meeting, on the 4th April 2012. The Chairman and the District Councillors, Mr Cathcart and Mr McCraith would attend.

7.2 Local Development Framework

The Chairman advised that the District Council were starting work on the new LDF which would be for the period 2016 up to 2031. Mr Cathcart advised that at the recent District Council workshops there had been a lot of new ideas on how the housing requirement could be satisfied. This would be an agenda item for the next meeting.

The meeting closed at 7.55pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 17th April 2012
at The Limes, High Street- 7.10pm.

PRESENT: Mr Hallett (Chairman), Mr Clarke, Mrs Mead-Blandford, Mrs Pidgeon, Mr Pidgeon
 Members of Public 11

In the absence of Mr Bunton, Mr Hallett chaired the meeting.

1. APOLOGIES FOR ABSENCE

Mr Bunton, Mr Webb

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

All Councillors expressed a personal interest under Item 4.2 as they were either customers of The Hoops Public House or immediate neighbours.

3. OPEN FORUM

There were no points raised.

4. PLANNING APPLICATIONS

4.1 (S/0524/12/FL)

Mr J & Dr Paxman –Fen Bridge Road –outhouse for water source heat pump and associated apparatus

*-No
Objection*

4.2 (S/0358/11)

Mr R Wollaston –The Hoops Public House -74 High Street –Retrospective application for outbuilding for use as a dog kennel
-Concern over noise made by the dogs

*-No
Recomm
endation*

5. OTHER

There were no issues raised.

The meeting closed at 7.25pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Wednesday 25th April 2012
at The Limes, High Street- 7.10pm.

PRESENT: Mr Bunton (Chairman), Mr Clarke, Mrs Mead-Blandford, Mrs Pidgeon, Mr Pidgeon, Mr Hallett, Mr Sappol, Mrs Cooper, Mr Geraghty
 District Cllr Cathcart
 Members of Public 0

1. APOLOGIES FOR ABSENCE

Mr Webb, Mr Pidgeon, Mr Goater, County Cllr Mrs Oliver

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

All Councillors expressed a personal interest under Item 4.2 as they were either customers of The Hoops Public House or immediate neighbours.

3. MINUTES OF LAST MEETINGS 3RD APRIL 2012 AND 17TH APRIL 2012

Minutes of the Planning Meeting held on Tuesday 3rd April and 17th April 2012 were agreed a true record and signed by the Chairman.

4. 4.1 Wireless Station

There was no further update. Mr Cathcart confirmed that Paul Sexton, the Planning Officer, had agreed to investigate.

4.2 The Cedars

There was nothing further to report. It was agreed that this item be removed from the agenda for the time being.

5. OPEN FORUM

There were no points raised.

6. PLANNING APPLICATIONS

6.1(S/0701/12/FL)

Mr K Barthrop -41 The Fillance-Extension

-No objection subject to the provision of sufficient off road parking

6.2 (S/0359/11)

Mr R Wollaston –The Hoops Public House -74 High Street –Retrospective application for a satellite dish and security camera

-No objection

6.3 (S/0439/12/FL)

Mr R Parker –Land at Highfield Farm, Litlington –Installation of five wind 100m turbines and associated infrastructure

The Chairman advised reported that he had brought the planning application to the attention of attendees at the Annual Parish Meeting. Mr Cathcart added that there was a huge amount of information relation to the application and urged Councillors to look through it thoroughly before a recommendation was made. Mr Hallett added that the turbines would be visible from some areas of the village. A decision on the recommendation was postponed until the next meeting, which would be held on the 15th May 2012 and would begin at 7pm to enable time for discussions.

7. LOCAL DEVELOPMENT PLAN 2016 -2030

Mr Hallett and the Clerk had attended a District Council workshop during March 2012 in which attendees were advised that the Planners had started work on the next Plan and would need to accommodate around 10,000 new dwellings. Mr Hallett reminded Councillors that Bassingbourn was a 'group' village where development of up to eight dwellings was allowed. Kneesworth was an 'infill' village which meant one –two properties. There was no guarantee that these parameters would continue with the new plan. He added that over the next few months Councillors needed to think about the type of village parishioners wanted and if an opinion was expressed early in the planning stage this could be taken into account in the District plan discussions. Following a brief discussion the Chairman and Mr Hallett agreed to prepare an article for the Village Voice to start the process off.

-Mr Bunton & Mr Hallett

8. OTHER

There were no issues raised.

The meeting closed at 7.45 pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 15th May 2012
at The Limes, High Street- 7.00pm.

PRESENT: Mr Bunton (Chairman), Mr Clarke, Mrs Mead-Blandford, Mrs Pidgeon, Mr Pidgeon, Mr Hallett, Mr Webb, Mrs Cooper, Mr Robinson, Mr Goater
 County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public 4

1. APOLOGIES FOR ABSENCE

Mr Geraghty

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

The Chairman expressed a personal interest under Item 6.2.

3. MINUTES OF LAST MEETINGS 3RD APRIL 2012 AND 17TH APRIL 2012

Minutes of the Planning Meeting held on Tuesday 25th April 2012 were agreed a true record and signed by the Chairman.

4. 4.1 Wireless Station

Mr Cathcart advised that he had again met with Mr Sexton, the District Council Planning Officer, and stressed that a green travel plan had been agreed in the planning consent so the landowner must comply.

5. OPEN FORUM

The Stop Litlington wind Farm Group asked to make a statement to the meeting, which was agreed. Highfield Wind Energy, the applicant, had also been invited to attend the meeting but had not responded.

Mr Phil Jones reported on the impact that the proposed turbines would have on the character of the landscape which would be clearly noticeable from the western side of Kneesworth, the west side of Spring Lane, properties on South End and around the Village College and school sites. The impact on the 138 cultural heritage assets within 5 kilometres of the proposed development was also an issue. Mr Jones advised that the application had more far reaching planning implications for the area as a whole and it would be much harder to oppose future applications if permission was granted. Councillors were advised that the Developers claim for the amount of energy the site would produce was not supported by actual wind speed data captured from the anemometer installed on the site for over two years. The Stop Litlington Wind Farm group had performed their own analysis which showed that the site would generate less than one third of the energy the Developer claimed.

The Action Group advised that there were no rigid guidelines regarding the distance from houses, but the whole of Litlington would be within 2 kilometres of the turbines. Mr McCraith added that District Council guidelines, which were not law, stated that turbines should not be within two kilometres of houses.

6. PLANNING APPLICATIONS

6.1(S/0439/12/FL)

Mr R Parker –Land at Highfield Farm, Litington –Installation of five wind turbines and associated infrastructure.

Mr Goater questioned the amount of power the turbines would be able to produce. The District Councillors were asked if the technical data supplied could be challenged on a planning basis. Mr McCraith confirmed that opponents of the scheme would be able to challenge the speeds. It was queried why the Developer had chosen not to use the information gathered through the Highfield anemometer.

The District Councillors were asked if the application would go to committee and if so when that would be. They advised that Paul Sexton, the planning officer, had stated July but this could slip back to August or September 2012.

Mr Robinson reported that he had looked at the turbines in Chateris which had spoilt the landscape. Nobody there benefited from the amount of electricity generated. He added that he believed it was a money making scheme for landowners. Mr Goater advised that he had worked around sites where there were turbines. He agreed that they were better off shore, which was expensive, and supported their use as a diverse power supplier. Mr Hallett agreed that alternative means of power was needed. After further discussion it was proposed by Mr Robinson that the application be refused on the grounds of damage to the character of the landscape, the turbines would harm cultural heritage and assets and create an unwelcome precedent for future applications. The Chairman asked for those in favour of recommending refusal on those grounds. Five Councillors were in agreement. He then asked for those Councillors in favour of recommending approval of the application. Five Councillors were in agreement. The Chairman used his casting vote in favour of recommending refusal. Carried. The Clerk would respond to the District Council recommending refusal on the grounds proposed by Mr Robinson.

-Recommendation Refusal

- *The turbines would cause damage to the character of the landscape*
- *They would harm cultural heritage*
- *If approved a precedent would be set for future applications*

6.2 Tree Work

Mr P Howes -29 Brook Road

-No objection

Request that the work be carried out at the appropriate time of year when birds are not nesting

7. LOCAL DEVELOPMENT PLAN 2016 -2030

As agreed at the last meeting Mr Hallett confirmed that he had prepared an article for the Village Voice which would be checked by the Chairman and forwarded to the editor. ***-Mr Bunton***

8. OTHER

There were no issues raised.

The meeting closed at 7.30 pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Wednesday 6th June 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mr Hallett (Chairman), Mr Clarke, Mrs Mead-Blandford, Mrs Pidgeon, Mrs Cooper, Mr Robinson, Mr Goater, Mr Sappol, Mr Geraghty, Mr Bunton (part)
 District Cllr Cathcart, District Cllr McCraith
 Members of Public 4

1. ELECTION OF CHAIRMAN

Mr Bunton tendered his resignation from the Parish Council. He was thanked for his contribution over his time as Parish Councillor and left the meeting.

Mr Hallett then asked for nominations for Chairman. There were none made. Mr Hallett agreed to Chair the meeting on this occasion but asked Councillors to think seriously about the position of Chairman. He added that it was not sustainable for him to Chair the planning meeting on a permanent basis.

2. APOLOGIES FOR ABSENCE

Mr Pidgeon

3. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr Robinson declared a personal interest under Item 7.1 as he was a neighbour.

4. MINUTES OF LAST MEETINGS 15TH MAY 2012

Minutes of the Planning Meeting held on Tuesday 15th May 2012 were agreed a true record and signed by the Chairman.

5. 5.1 Wireless Station

Mr Cathcart advised that Mr Sexton was currently overtaken by the recent planning application for a wind farm in Litlington and had not had time to follow the path up. Mr Clarke queried whether it was worth pursuing to which Mr Cathcart stated it was as a path was identified as a need in the early stages of the planning application. It was a requirement.

6. OPEN FORUM

There were no comments made.

7. PLANNING APPLICATIONS

7.1(S/0383/12/AD)

Mrs K Scott –Field adj to the Cemetery, The Causeway –Change of use of land from agricultural land to dog training, and the erection of 2 portacabins for a shop, day care facility and training area.

Representations against the application had been received and the highlights read to Councillors. Mrs Mead-Blandford advised that the comments she had received had been negative. The Chairman stated that he had observed there had been a parking problem on The Causeway at times when vehicles were not allowed onto the field. Mr Robinson explained the history of the field and Mr Cathcart explained the planning procedure for a retrospective planning application. There was a discussion on a ‘Stop’ notice. Ms Pemberton-Ford expressed concern over the visual impact of the portacabins on site.

After further discussion the Chairman asked for a vote. Two Councillors were in favour of approving the application, seven Councillors were against with one abstention.

-Recommendation Refusal

-Noise (NE15 Noise Pollution), Parking on The Causeway in bad weather (TR2 Car and Cycle Parking Standards) and the visual impact of the portacabins

7.2 (S/1102/12/FL)

Dr L Robinson -50 High Street –Single storey rear extension

-Recommendation Approval

7.3 (S/0701/12/FL) Amendment

Mr K Barthorp -41 The Fillance –Extension

No objection subject to the provision of sufficient off road parking7.4 (S/1081/12/LD)

Miss S Pease –West Field Orchard –Use of land for a mobile home and its use within Class 3

-Recommendation Refusal***-Outside the village framework******-Reasons for request not submitted with the planning application*****PLANNING DECISIONS**S/0701/12/FLMr K Barthorp -41 The Fillance –Extensions –***Permission Granted***S/1708/10Mr D Chapman -37 High Street –Part demolition of existing garage and replacement double garage, new access, entrance gates and wall –***Permission Refused***S/0426/12/FLMrs N Smith -41 Brook Road –Extension to salon to provide disabled access and single storey extension to front of house –***Permission Granted***S/0358/11

Mr R Wollaston –The Hoops Public House –Erection of outbuilding to be used as dog kennel

-Permission GrantedS/0359/11Mr R Wollaston –The Hoops Public House –Installation of satellite dish and security camera (retrospective) –***Permission Granted***S/0583/12/FLMr P Sagers -90 North End –Extension and Alterations –***Permission Granted***S/2125/11Mr V Nickson -3 Poplar Farm Close –Installation of 16 solar PV panels on south facing roof of single storey building –***Permission Refused***S/0524/12/FLMr & Dr Paxman –Fen Bridge Farm, Fen Road –Outhouse for water source heat pump and associated apparatus –***Permission Granted*****8. AGREEMENT OF TERMS OF REFERENCE**

These had been circulated to Councillors. There were no changes to be made. The Clerk was asked to add the date of the review. *-Clerk*

9. LOCAL DEVELOPMENT PLAN 2016 -2030

The Chairman confirmed that he had prepared an article for the Village Voice on the plan. He had received two responses to date. He reminded Councillors that they needed to formulate a village opinion. Mr Clarke asked about land availability for housing. Mr Cathcart advised that the District Council would be consulting and this was just the very beginning. Mr McCraith added that Neighbourhood Plans, which could be prepared individually by a parish or as a cluster of villages, were a good idea.

The Clerk advised that the notes from the District Council workshop held in March 2012 had been circulated.

10. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no issues raised.

The meeting closed at 8.35 pm

Chairman _____

Date _____

**Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 3rd July 2012
at The Limes, High Street- 7.30pm.**

PRESENT: Mrs Mead-Blandford (Chairman), Mr Clarke, Mrs Pidgeon, Mrs Cooper, Mr Robinson, Mr Geraghty, Mr Pidgeon, Mr Webb, Mr Hallett, Mrs Vigus
County Cllr Mrs Oliver, District Cllr McCraith
Members of Public 10

1. ELECTION OF CHAIRMAN

Mr Hallett, the Parish Council Chairman, opened the meeting and asked for nominations for Chairman. Mr Geraghty proposed Mrs Mead-Blandford, which was seconded by Mrs Cooper. There were no other nominations. Mrs Mead-Blandford accepted the position.

2. APOLOGIES FOR ABSENCE

Mr Goater, Mr Sappol, Ms Pemberton-Ford, District Cllr Cathcart

3. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no interests declared

4. MINUTES OF LAST MEETINGS 6th June 2012

Minutes of the Planning Meeting held on Wednesday 6th June 2012 were agreed a true record and signed by the Chairman.

5. 5.1 Wireless Station

There was no further update.

6. OPEN FORUM

There were no comments made.

7. PLANNING APPLICATIONS

7.1(S/1170/12/FL)

Mr L W Parr -18 Elm Tree Drive- Replacement Porch
-Recommendation Approval

7.2 C/11/40/009 –Tree Work

7.2.1 Mrs S Thorogood -23 Mill Lane

This application was deferred until the meeting on the 24th July 2012.

PLANNING NOTIFICATION –S/1708/10 -27 High Street

The Parish Council had been advised that an appeal on the District Council planning decision had been lodged, with the appeal starting on the 20th June 2012.

8. LOCAL DEVELOPMENT PLAN 2016 -2030

Mr Hallett explained the background to the new plan advising that there was to be a consultation carried out by the District Council between the 13th July 2012 and 28th September 2012. A response was needed from the Parish Council. There had been articles printed in the Village Voice about this and there would be further details circulated by the District Council. There was the possibility that Bassingbourn could be considered as a minor rural centre. Three sites in the village had been identified for development and details of these were published in the local press. Each site could accommodate 30-40 houses. Mr Hallett added that even though the plan was for 2016-2031 the time for action was now. Only six responses to the item in the Village Voice had been received so it was too early for an analysis. Mr Hallett stressed the importance of responding to the consultation either individually or through the Parish Council.

Members of the public were invited to contribute to the discussion. Mr Clarke suggested holding a meeting in the village to give parishioners the opportunity to express their views. A resident of Elbourn Way expressed concern over any development on the grounds of the lack of resources in the village, especially primary school places. The proposed future use of the Barracks would include more service families. Mr Cathcart had suggested that an action group be set up in the village, not necessarily through the Parish Council. Mr McCraith advised that the District Council met on the 28th June to discuss questions that they wanted to be asked. The process would go on for many months and he reiterated the importance of responding to the consultation and for residents to have a public meeting to get as many people involved as possible.

Councillors agreed that the Chairman and Mr Hallett would liaise with Mr Cathcart to arrange a meeting. They would ensure that the information provided at that meeting was fully and accurately presented.

The Clerk advised that over the summer the District Council would be holding another series of workshops. The next session for Bassingbourn-cum-Kneesworth was planned for Wednesday 11th July 2012 and two representatives from the Parish Council were invited. The Clerk asked to be advised of attendees so that places could be booked.

9. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no issues raised.

The meeting closed at 7.55 pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 24th July 2012
at The Limes, High Street- 7.30pm.

Mr Freeman signed the Declaration of Acceptance of Office and joined the meeting.

PRESENT: Mrs Mead-Blandford (Chairman), Mrs Pidgeon, Mrs Cooper, Mr Robinson, Mr Pidgeon, Mr Webb, Mr Hallett, Mrs Vigus, Mr Sappol, Mr Webb, Mr Freeman, Ms Pemberton Ford
 District Cllr McCraith, District Cllr Cathcart
 Members of Public 2

1. APOLOGIES FOR ABSENCE

Mr Clarke, Mr Geraghty, County Cllr Mrs Oliver

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no interests declared

3. MINUTES OF LAST MEETINGS 3rd July 2012

Minutes of the Planning Meeting held on Tuesday 3rd July 2012 were agreed a true record and signed by the Chairman.

4. 4.1 Wireless Station

Mr Cathcart reported that he was aware that Paul Sexton had met with the landowner a couple of weeks ago. Mr Robinson advised that he had informally been speaking to the agent for the Wireless Station who advised that there was a problem as some of the land which would be needed for a path belonged to another landowner. They were not sure what to do. Mr Cathcart reiterated that it was up to the Wireless Station landowner to do something as he had an obligation to fulfill. Everyone agreed that this was becoming more urgent as there were now proposed changes for the Eternit site at Meldreth which could mean more traffic for Chestnut Lane. After discussion it was agreed that a letter would be sent to Mr Sexton pointing this out and the safety issues the additional traffic would bring.

-Clerk

5. OPEN FORUM

5.1 LDF Meeting

Concern was raised over a meeting which had been organized for the evening of the 27th July 2012 to discuss the LDF consultation. This would be held on the same evening as the opening of the London Olympics. Mr Hallett advised that the meeting was requested by residents who particularly asked for a Friday or weekend date. As there was very little time to hold a meeting during the consultation period, being the summer break, this was the only date available.

6. PLANNING APPLICATIONS

6.1(S/1387/12/FL)

Mr J & Dr T Paxman –Fen Bridge Farm, Fen Road –Revised design of dwelling and garage to replace existing dwelling and garage

-Recommendation Approval

6.2 C/11/40/009 –Tree Work

6.2.1 Mrs S Thorogood -23 Mill Lane

Approved. Applicant requested to carry out the work once the birds had stopped nesting.

6.2.2 Mrs Widgery -74 South End

The Chairman to look at the tree in question as it was to be felled. Decision deferred until next meeting.

-BMB

6.3 (S/0383/12/AD) –Amended Application

Mrs Karen Scott, Barking Mad Dog Training –Change of use of land from agricultural land to dog training and the erection of 3 portacabins for a shop, day care facility and training area
 Traffic details for information only

6.4 Planning Decisions

6.4.1S/1170/12/FL

18 Elm Tree Drive –Replacement Porch –*Permission Granted*

6.4.2 S/1446/11

64 Spring Lane –Demolition of bungalow and outbuildings. Replacement two storey house and new driveway –*Permission Granted*

6.4.3 S/1102/12/FL

50 High Street –single storey rear extension –*Permission Granted*

7. LOCAL DEVELOPMENT PLAN 2016 -2030

Mr Hallett advised that the District Council exhibition would be held at the Village College on the 25th July. There were also details of the consultation for circulation. A discussion took place on the suggestions for the village in the consultation. Mr McCraith advised that with ‘localism’ the village would have more influence than in the past. It was important for the village to submit their views.

8. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

8.1 Kneesworth House

Mr Robinson advised that he had received a number of letters from residents of Kneesworth concerned over the plans for one of the properties belonging to Kneesworth House. It was believed that a planning application was to be lodged soon. Mr Hallett advised that he had also received representations and had also been asked for the names of the people on the liaison committee. The residents had been told that their concerns would be taken into account when the Parish Council received, and were asked to consider, a planning application for Kneesworth House.

The meeting closed at 7.55 pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE
Minutes of Meeting held on Tuesday 7th August 2012
at The Limes, High Street- 7.40pm.

PRESENT: Mrs Mead-Blandford (Chairman), Mrs Cooper, Mr Hallett, Mr Sappol, Mr Freeman, Mr Clarke, Mr Goater
 Members of Public 0

1. APOLOGIES FOR ABSENCE

Mrs Pigeon, Mr Pidgeon, Mr Robinson, Mr Webb, Mr Geraghty, County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no interests declared.

3. MINUTES OF LAST MEETING 24th July 2012

Minutes of the Planning Meeting held on Tuesday 24th July 2012 were agreed a true record and signed by the Chairman.

4. 4.1 Wireless Station

As discussed at the last meeting the Clerk confirmed that she had sent a letter to the Planning Officer, Paul Sexton.

4.2 Kneesworth House

Mr Hallett reported that he had received further correspondence relating to the proposed planning application. This would be taken into account once the planning application was received. Mr Sappol stated that he had received a leaflet from Kneesworth residents relating to the proposed application asking for details to be published in the Village Voice. As the Parish Council had not yet received a planning application Mr Sappol agreed to liaise with the Parish Council Chairman regarding the wording.

*-Mr
Sappol, Mr
Hallett*

5. OPEN FORUM

There were no comments raised.

6. 6.1 Applications

6.1.1 Tree Work C/11/40/009 Mrs Widgery -74 South End

The Chairman advised that she had looked at the tree which was overhanging the property roof and wall. This was a mature tree which, she had been advised, was diseased but the appearance of the tree suggested otherwise. The Chairman suggested that the owners be asked to cut the tree back rather than remove it. It was agreed that the District Council Tree Officer be advised of the concerns and ask that the condition of the tree is assessed before any action was approved.

-Clerk

6.2 Planning Decisions

6.2.1S/0383/12/AD

Field adj The Cemetery, The Causeway- Change of use of land from agricultural land to dog training, and the erection of 3 portacabins for a shop, day care facility and training area (retrospective) –*Permission Refused*

7. LOCAL DEVELOPMENT PLAN 2016 -2030

Mr Hallett reported that a village meeting had been held on the 27th July 2012. Notes from the meeting were distributed to Councillors. A response to the consultation needed to be made before the 29th September. Mr Hallett felt that to leave discussions on the response until the Parish Council meeting on the 18th September would not allow enough time to agree everything. He suggested that he could draft a response, taking into account the discussions from the village meeting, for discussion at the next meeting on the 4th September. This was agreed. Mr Goater advised that the position of the primary school and village college had not been raised at the village meeting and this should be included in the response.

*-Mr
Hallett*

Mr Sappol suggested that a point discussed at the village meeting, relating to Eternit vehicles and highway restrictions, might be an option on Chestnut Lane and could help with the path issue from the Wireless Station. A discussion took place on restrictions being placed on HGV's through the village and it was agreed that more information was needed on how restrictions were used.

8. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK8.1 Planning Consent S/0358/11 –The Hoops Public House

Mrs Cooper raised concern over the dogs in the outbuilding howling during the night. She believed that part of the condition for approval was soundproofing. The Chairman agreed to look at the planning permission and if relevant the Planning Enforcement officer would be contacted.

*-Mrs Mead-
Blandford*

8.2 Highfields Farm

Mr Clarke asked for details relating to the planning consent of Highfields Farm as he had noticed there was further development of units there. Clerk to arrange.

-Clerk

The meeting closed at 7.55 pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE
Minutes of Meeting held on Tuesday 4th September 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mrs Mead-Blandford (Chairman), Mrs Cooper, Mr Hallett, Mr Sappol, Mr Freeman, Mr Clarke, Mr Goater, Mr Webb, Mrs Pidgeon, Mrs Vigus, Mrs Robinson
 District Cllr Cathcart, District Cllr McCraith
 Members of Public 1

1. APOLOGIES FOR ABSENCE

Mr Pidgeon, Mr Geraghty, Ms Pemberton-Ford, County Cllr Mrs Oliver

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mrs Mead-Blandford and Mr Clarke declared an interest under Item 4.2 as they were neighbours.

3. MINUTES OF LAST MEETING 24th July 2012

Minutes of the Planning Meeting held on Tuesday 24th July 2012 were agreed a true record and signed by the Chairman.

4. 4.1 Wireless Station

The Chairman advised that she would be attending a site meeting with Mr Cathcart the following day to discuss the application. It was noted that the site had already been granted a change of use. The Clerk reported that it had been suggested by the Planning Officer, Paul Sexton, to include the requirement for a path to Kneesworth in the current planning application consultation.

4.2 The Hoops Public House

As discussed at the last meeting the planning consent for the dog kennels had been looked at to see if there was a requirement for sound proofing as a condition. On looking at the plan the kennels were in a different place on the site to that which had been agreed. District Councillor Mr McCraith had spoken to the District Council planning officer who was following up with the applicant. Mr Sappol advised that he had looked at the delegation notice and it did state that approval was recommended wherever the kennels were. Both District Councillors agreed that a lot of thought went into the discussion with the applicant about where the kennels should be located.

5. OPEN FORUM

There were no comments raised.

6. 6.1 Planning Applications

6.1.1 S/1603/12/LB

Mr G Lynn -12 High Street-Internal alterations to hallway and formation of patio doors in kitchen (retrospective)

-Recommendation Approval

6.1.2 S/1553/12/FL

Mr & Mrs Robson -44 Knutsford Road –Extension, porch and dropped kerb to new access

-Recommendation Approval

6.1.3 S/1641/12/FL

Mr C Lawrence -4 Chestnut Lane –Extension

-Recommendation Approval

6.1.4 S/1733/12/FL

E W Pepper Ltd –Wireless Station, Chestnut Lane –Erection of replacement building for use as Class B1, light industrial, B2, general industrial and B8, storage and distribution

This application was discussed under Item 4.1 and would be an agenda item at the next meeting where a recommendation would be made.

6.2 Tree Work Applications

6.2.1 3 North End

–Reduce Walnut tree by 10ft and fell Eucalyptus

-No Comment

6.3 Planning Appeal

6.3.1 S/1708/10 37 High Street

The Clerk reported that she had received notification from the Planning Inspectorate that the appeal, lodged for the refusal of part demolition of an outbuilding and erection of a car port and dwarf walls together with the formation of a vehicular access and installation of entrance gates, had been allowed. Both District Councillors stated that had done as much as they could to support the village in objecting to this application.

7. **LOCAL DEVELOPMENT PLAN 2016 -2030**

Mr Hallett reminded members that the deadline for responses to the consultation was the 28th September 2012. He had taken all the comments made at the public meeting held in July and compiled them into eight response forms which totaled twenty pages. These had been circulated to Councillors for their comments. Mr Hallett asked for additions and amendments to be notified to him as soon as possible so that a final version could be prepared for approval at the Parish Council meeting on the 18th September 2012. Councillors were then asked their opinion on the questions from the District Plan questionnaire which were not raised at the public meeting. The responses to these questions would be included in the final draft. Mr Webb confirmed that he had read all the draft representations and he applauded Mr Hallett for including all the opinions which were in the room on the night of the meeting. Mr Cathcart advised that The Rouses could be included in the local green space provision as it qualified under Section 77 as a local open space. Mr Cathcart then urged all Councillors to read the District Council consultation in detail. Mr McCraith added that this was an Issues and Options consultation which would be used to form a Local Plan.

8. **COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK**

8.1 Wireless Station Path

Mr Robinson advised that there was plenty of room to walk through from the Wireless Station to the Farm Shop and suggested that the overgrown verge and hedge along Chestnut Lane could be cut back to make room for a path there. It was suggested that Eternit could be asked to contribute to a path if they intended to increase their use of Chestnut Lane. A vehicle weight restriction was also again suggested. The Clerk to find out the criteria.

-Clerk

The meeting closed at 8.30 pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE
Minutes of Meeting held on Tuesday 18th September 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mrs Mead-Blandford (Chairman), Mrs Cooper, Mr Hallett, Mr Sappol, Mr Freeman, Mr Clarke, Mr Goater, Mr Webb, Mrs Pidgeon, Mr Robinson, Ms Pemberton-Ford, Ms Hirtzel
 District Cllr Cathcart, District Cllr McCraith
 Members of Public 16

1. APOLOGIES FOR ABSENCE

Mr Pidgeon, Mr Geraghty,

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

3. MINUTES OF LAST MEETING 4th September 2012

Minutes of the Planning Meeting held on Tuesday 4th September 2012 were agreed a true record and signed by the Chairman.

4. 4.1 Wireless Station

The Chairman reported that she had met with the Planning Officer, Paul Sexton, and District Cllr Cathcart on site. The proposed building had a slightly larger footprint than existing but she suggested that the Parish Council agree to the application in principle and with the proviso that the planning permission stated that the landowner must install a footpath from the Wireless Station site to Kneesworth before the replacement building is erected. Mr Robinson queried whether the landowner would be able to do this as the path would have to go across another landowners land. Mr Cathcart stated that the landowners would have to liaise with each other. The Chairman advised that when on site they had looked at the suggestion made by Mr Robinson at the last meeting to use the grass verge. It was agreed that this option would mean a lot of expensive work and would be difficult. Mr Sappol questioned whether a new permission would be any different than that granted 14 years ago where there was a condition for a path. It was stated that the enforcement of the conditions would be the responsibility of the Planning Department.

Councillors then agreed that the application would be approved subject to the condition discussed.

5. OPEN FORUM

There were no comments raised.

6. 6.1 Planning Applications

6.1.1 S/1733/12/FL

E W Pepper Ltd –Wireless Station, Chestnut Lane –Erection of replacement building for use as Class B1, light industrial, B2, general industrial and B8, storage and distribution

-Recommendation Approval subject to path from the Wireless Station being installed before the buildings are erected.

7. LOCAL DEVELOPMENT PLAN 2016 -2030

Draft representations, compiled at previous meetings, had been circulated to Councillors. Mr Hallett confirmed that comments made at the village meeting in July had been taken into account. There were now 17 representations to put to the District Council. He then went through each question and the proposed answer. Mr Cathcart advised that he had some additions and which included comments about jobs and windfall developments. Parishioners were invited to comment.

Mr Penny stated that the responses seemed to be a comprehensive approach. He asked that, as the consultation was jobs driven, it was made clear that Royston was undergoing massive development. He advised that the LDF team had told him that the employment areas within 1.6km of Bassingbourn were Royston and Litlington. All agreed these facts were wrong. The High Street should be focused on strongly as there was no other way from the three proposed sites. Councillors were advised that the County Council Transport Strategy had a map of peak area traffic flows in the county. Almost all areas were within Cambridge and on the A14 but the High Street and A1198 at Kneesworth were also shown. A request was made for the response to be shown on the village website which Mr Hallett agreed would happen once the amendments, suggested by Mr Cathcart, had been made. A concern was raised over the 'public open space' question as it was felt this could affect the new Pavilion proposal. Mr Cathcart stated that it could be argued that the new Pavilion would improve the amenity area and did not think that would be a problem.

Mr Hallett then asked Councillors whether they were in agreement that the 17 representations and four put forward by Mr Cathcart be submitted to the District Council. All Councillors agreed.

8. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no other points raised.

The meeting closed at 8.00 pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE
Minutes of Meeting held on Tuesday 2nd October 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mrs Mead-Blandford (Chairman), Mrs Cooper, Mr Hallett, Mr Sappol, Mr Webb, Mrs Pidgeon, Mr Robinson, Mr Geraghty, Mrs Vigus
 County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public 0

1. APOLOGIES FOR ABSENCE

Mr Pidgeon, Mr Goater, Mr Freeman, Ms Pemberton-Ford, Ms Hirtzel

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

The Chairman declared an interest under 6.1.1 and left the meeting when the application was discussed.

3. MINUTES OF LAST MEETING

Minutes of the Planning Committee Meeting held on Tuesday 18th September 2012 were agreed a true record and signed by the Chairman.

4. MATTERS ARISING

4.1 Wireless Station

There was no further update.

4.2 LDF Issues and Options Consultation Responses

Mr Hallett advised that a response had been submitted to the District Council, as agreed at the meeting on the 18th September 2012, and had been acknowledged. The representations were displayed on the village website.

5. OPEN FORUM

There were no comments raised.

6. PLANNING APPLICATIONS

6.1 Planning Applications

6.1.1 S/1593/12/LB

The Hoops Public House, 74 High Street –New porch extension

Mr Hallett chaired the meeting for this item

Recommendation -Approval

6.2 District Council Planning Decision Notices

6.2.1 S/1603/12/LB

Mr G Lynn- Crown House, 12 High Street –Retrospective regulation of unauthorized works.

-Permission Granted

7. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

7.1 Request from Developers of The Cedars

Mr Hallett had received a request from Tom Sims, on behalf of Mr Lewis Braxted Homes, to attend a Parish Council meeting to discuss ideas before formulating a planning application. Councillors were reminded that members of the Parish and District Councils had met with the planners a few months previously at the District Council offices.

Mr Cathcart urged caution on meeting and stated that the developers might try and get Councillors to approve a scheme prior to a planning application being submitted. Mr McCraith advised that when the last planning application was refused, by the District Council, it was suggested that the developers liaise with the Parish Council on a future application. After further discussion it was agreed that the developer be invited to the next planning meeting on the 6th November 2012. Residents of South End would then be given the opportunity to hear the proposals. The Developers would be advised that Councillors would not be in a position to pass any judgment on the application at that stage.

-Clerk

7.2 List of Planning Applications for Village Voice

The Chairman suggested that a list of plans be put in the Village Voice to let parishioners know of planning applications in the village. Mr Webb stated that he did not think that the current applications would tie in with the Village Voice publication dates. Mr Robinson advised that the Meldreth newsletter listed the planning applications in their village. It was agreed that the Clerk would obtain a copy of the Meldreth newsletter, to see how they published the information, for further consideration at the next meeting.

-Clerk

The meeting closed at 8.00 pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE
Minutes of Meeting held on Tuesday 6th November 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mrs Mead-Blandford (Chairman), Mrs Cooper, Mr Hallett, Mr Webb, Mr Robinson, Mrs Vigus, Mr Goater, Mr Freeman, Mr Clarke
 District Cllr Cathcart
 Members of Public 6

1. APOLOGIES FOR ABSENCE

Mr Pidgeon, Mrs Pidgeon, Ms Pemberton-Ford, Ms Hirtzel, Mr Geraghty, Mr Sappol, County Cllr Mrs Oliver, District Cllr McCraith

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mrs Mead-Blandford declared a non disclosable interest under Item 8.

3. THE CEDARS –BRAXTED HOMES

The Chairman invited Mr Tom Sims, Braxted Homes, to speak.

He referred to the meeting held at the District Council offices where the developer and Councillors were urged to liaise over what would be acceptable on the site. The latest proposals were for a revised scheme with ten houses, also retaining The Cedars, and a second scheme with some luxury apartments and retirement homes. Mr Sims explained the proposed layouts to Councillors. Copies of the proposals were left with the Clerk.

The Chairman thanked Mr Sims for attending the meeting.

4. MINUTES OF LAST MEETING

Minutes of the Planning Committee Meeting held on Tuesday 2nd October 2012 were agreed a true record and signed by the Chairman.

5. MATTERS ARISING

5.1 Village Voice

The Clerk had not yet obtained a copy of Meldreth's newsletter to see how the planning applications were reported.

-Clerk

6. OPEN FORUM

6.1 High Street Traffic

Concern was raised by a resident over the speed of traffic travelling along The Causeway into the High Street. A request for a flashing speed sign was made. The resident was advised that this would be discussed at the Finance and General Purposes committee meeting where there was an item on the agenda relating to Minor Highway Improvements.

7. PLANNING APPLICATIONS

7.1 Planning Applications

7.1.1 s/2195/12/FL

Mr B Bouzan -2 Nightingale Close –Two storey side extension and single storey rear extension

Recommendation –Approval

7.2 Tree Work

7.2.1 91 High Street

Councillors advised that they had not seen the electronic application for tree work. The Clerk was asked to resend and then this application would be an agenda item at the Planning meeting on the 20th November 2012.

8. COMMUNICATION RELATING TO THE HOOPS

The Landlord of The Hoops was in attendance. The Chairman expressed her concern over a personal e-mail she had received in response to her actions taken as the Parish Council Planning Chairman, relating to The Hoops. She stated that those actions were taken on behalf of the Parish Council and not as an individual. Mr Robinson explained that business conducted by Councillors was in response to issues raised by parishioners. The Chairman then expressed concern over her personal e-mail address being used for council business. She suggested a central e-mail address for Councillors to access. Mr Hallett advised that this would cause confusion over who would reply and would not work. The Clerk and Chairman both had contact e-mail addresses for Bassingbourn-cum-Kneesworth Parish Council and there was also a 'planning@bassingbourn.org' address which could be used for planning business. It was agreed that this address would be used in future.

9. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no issues raised.

The meeting closed at 8.30 pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE
Minutes of Meeting held on Tuesday 20th November 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mrs Mead-Blandford (Chairman), Mr Hallett, Mr Webb, Mr Freeman, Mr Clarke, Mrs Vigus, Mr Geraghty, Ms Pemberton-Ford
 County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public 4

1. APOLOGIES FOR ABSENCE

Mrs Cooper, Mr Sappol, Mr Goater, Mr Robinson, Mrs Pidgeon, Mr Pidgeon

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations were made.

3. MINUTES OF LAST MEETING

Minutes of the Planning Committee Meeting held on Tuesday 6th November 2012 were agreed a true record and signed by the Chairman.

4. MATTERS ARISING

5.1 Village Voice

The Clerk had downloaded a page from the Meldreth newsletter which listed planning applications considered by Meldreth Parish Council and their recommendation. There was also a list of the District Council decision notices printed. Councillors agreed that this was a good format and the Clerk was asked to liaise with the newsletter editor following each planning meeting so that a similar item could be inserted in the Village Voice.

-Clerk

5. OPEN FORUM

There were no points raised.

6. PLANNING APPLICATIONS

6.1 Planning Applications

6.1.1 S/2075/12/NM 50 High Street

The Parish Council had been advised of a non material amendment to a revised planning application. The District Council had accepted the changes.

6.2 Tree Work

6.2.1 91 High Street

This application related to work on 37 Elbourn Way which required underpinning due to the refusal made by the District Council tree officer to fell trees at 91 High Street. Councillors agreed that the underpinning work should be carried out.

6.2.2 Mrs A Hirtzel- Poplar Farm House,1 North End

Agreed subject to the work being carried out at the right time of the year.

6.2.3 Ms E Sharp -50 High Street

Agreed subject to the work being carried out at the right time of the year.

7. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no points raised.

The meeting closed at 7.45 pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE
Minutes of Meeting held on Tuesday 4th December 2012
at The Limes, High Street- 7.30pm.

PRESENT: Mrs Mead-Blandford (Chairman), Mr Hallett, Mr Freeman, Mr Clarke, Mrs Vigus, Mr Pidgeon, Mrs Pidgeon, Mr Robinson
 County Cllr Mrs Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public 0

1. APOLOGIES FOR ABSENCE

Mrs Cooper, Mr Sappol, Mr Goater

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations were made.

3. MINUTES OF LAST MEETING

Minutes of the Planning Committee Meeting held on Tuesday 20th November 2012 were agreed a true record and signed by the Chairman.

4. MATTERS ARISING

4.1 Village Voice

The Clerk advised that she was waiting for some planning decision notices before discussing with the newsletter Editor. *-Clerk*

5. CORRESPONDENCE

5.1 The Cedars

The site developer, Mr Tom Sims, had asked for a view on options presented to the Parish Council on the 6th November 2012. As discussed at previous meetings Councillors were aware that any comments made could be seen as predetermination. They agreed that changes had been made and both sets of plans had merits. Mr Hallett advised that Mr Penny, a resident, had expressed concerns over the Parish Council giving views to the developer. Mr Hallett had responded and directed the resident to Mr Webb who was also a representative for the residents of South End suggesting that the residents should meet informally to discuss the options. Mr Cathcart advised that the developer was looking for guidance on which scheme to progress. He suggested Councillors discuss the options in general terms. Mr Robinson suggested that Councillors should listen to the views of South End residents before any discussion on a scheme recommendation took place. All agreed. The Clerk was asked to advise Mr Penny and invite residents comments once they had met. *-Clerk*

6. OPEN FORUM

There were no points raised.

7. PLANNING APPLICATIONS

6.1 Planning Applications

6.2 Tree Work

There were no applications for consideration.

8. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

8.1 Planning Application S/1733/12/FL

The Clerk had received notification that the planning application for the erection of a replacement building at the Wireless Station, Chestnut Lane, was to be considered by the District Council Planning Committee on the 5th December 2012. Mr McCraith advised that the need for a footpath had been noted and both Highways and the Planning Officers did not think that there was enough need to turn the application down. There could be a possibility of a path to link up with footpath 21. Mr McCraith asked Councillors what they would like him to say at the meeting. After discussion it was agreed that Mr McCraith would continue to push for a footpath. Mr Cathcart added that the committee needed to be reminded of the original consent which identified the need for a footpath.

The meeting closed at 7.45 pm

Chairman _____

Date _____